



MEETING MINUTES - SEAHAMPTON

Meeting: GENERAL MEETING – Ref #5.2015
Chaired by: Mark Hocking - President
Attendees: Sam Berry, Mark Hocking, Sue Rishman, Ben Wright, Warren Mackaway, Michael Ison, Sam Dart
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date and time: 15/02/2015 1110
Minutes by: Michael Ison - Secretary

1 Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 Add additional rows as required.

Apologies

Ange Hesketh	Scott Oliver	

Apologies - Accepted	Moved	Carried
Motion: The above apologies be accepted as true & correct	Moved: Sue Rishman Seconded: Sam Berry	Yes

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

Secretary..... Signature..... Date.....

Minutes from Previous Meeting

Business Arising	Carried	Assigned to	Due Date
Issue with membership forms – When sending via fax or email please ensure that all pages are attached	Yes	N/A	N/A
Warren Mackaway has paid \$30 to treasurer	Yes	Warren Mackaway	N/A

Minutes from Previous Meeting - Accepted	Moved	Carried
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Moved: Sue Rishman Seconded: Sam Berry	Yes

Correspondence

Correspondence IN	
Bunnings BBQ Glendale	NSW State Elections – Caretaker Conventions
Jan Meeting Minutes	RFSA – Lakes Branch question – Michael Bacon
Incomplete Membership applications – Sally Chesher	Station Emergency Lighting and Alarm Inspections
Membership applications sent to MCU – Sally	Membership Enquiry – Amber lee
Michael Scales not appearing in database – Warren Mackaway	Membership application – Richard Bell
Membership approved – Nicole Hannison	Phillip Brown – Air monitoring station payment
Volunteer Enquiry – James Otman-Clare	Candidates for group north – Scott Pollard
Team Manager, Resignation Steve Raymond	

Correspondence OUT	
Sam Berry: Station update (Extensions)	Sam Berry: Action needed for Payment
Sam Berry: Incomplete membership applications	Sam Berry: Motion to be made for Salt Water Markets float
RFSA – Lakes Branch question – Michael Bacon	NSW State Elections – Caretaker Conventions
Sam Berry: Membership application Anton	Sam Berry: Michael Scales appearing in database
Sam Berry: payment for Auto Electrician	Mark Hocking: Candidates for group north
Team Manager Resignation Steve Raymond	Mark Hocking: Notice of Special meeting
Meeting Minutes for Jan	

Business Arising	Carried	Assigned to	Due Date

Correspondence - Accepted	Moved	Carried
Motion: The Correspondence be accepted as true & correct	Moved: Warren Mackaway	Yes

General Business

Discussions & Details of Motions	Moved	Carried	Assigned to	Due Date
Meeting Held at 1119	N/A	N/A	N/A	N/A
Meeting Resumed at 1125	N/A	N/A	N/A	N/A
<p>Motion to take removal of Andrew Jelly, general meeting.</p> <p>Under Service Standard 1.1.21 Stand Down/Removal from Membership and Notification of criminal Charges and Convictions, Clause 2.9 (B) – Has ceased to be an active member of the brigade for a period of twelve (12) months or more</p>	<p>Sam Berry</p> <p>Seconded: Sue Rishman</p>	Yes	Sam Berry	15/02/2015
<p>Motion to take removal of Jason Richards, general meeting.</p> <p>Under Service Standard 1.1.21 Stand Down/Removal from Membership and Notification of criminal Charges and Convictions, Clause 2.9 (B) – Has ceased to be an active member of the brigade for a period of twelve (12) months or more</p>	<p>Sam Berry</p> <p>Seconded: Sue Rishman</p>	Yes	Sam Berry	15/02/2015
<p>Motion to take removal of Al Garfoot, general meeting.</p> <p>Under Service Standard 1.1.21 Stand Down/Removal from Membership and Notification of criminal Charges and Convictions, Clause 2.9 (B) – Has ceased to be an active member of the brigade for a period of twelve (12) months or more</p>	<p>Sam Berry</p> <p>Seconded: Mark Hocking</p>	Yes	Sam Berry	15/02/2015
<p>Motion to take removal of Keith Bedggood, general meeting.</p> <p>Under Service Standard 1.1.21 Stand Down/Removal from Membership and Notification of criminal Charges and Convictions, Clause 2.9 (A) their probationary period of membership, has not: (ii) satisfied a requirement or requirements for membership set out in the constitution of the brigade.</p>	<p>Sam Berry</p> <p>Seconded: Mark Hocking</p>	Yes	Sam Berry	15/02/2015
Letter of Intent to be sent to Scott Finlay	<p>Sam Berry</p> <p>Seconded: Warren Mackaway</p>	Yes	Mark Hocking	15/02/2015
Letter of Intent to be sent to Stephen Schwetz	<p>Sam Berry</p> <p>Seconded: Ben Wright</p>	Yes	Mark Hocking	15/02/2015

Letter of Intent to be sent to Nathan Staff	Sam Berry Seconded: Warren Mackaway	Yes	Mark Hocking	15/02/2015
Letter of Intent to be sent to Paul Cheetham	Sam Berry Seconded: Ben Wright	Yes	Mark Hocking	15/02/2015
Lengthy discussions regarding changing brigade constitution and brigade rules, about active tests for probationary and ordinary members	N/A	N/A	N/A	N/A
Motion to accept Anton Glover as a probationary member	Sam Berry Seconded: Mark Hocking	Yes	Ben Wright	15/02/2015
Motion to accept James Otman-Clare as a probationary member	Sam Berry Seconded: Sue Rishman	Yes	Ben Wright	15/02/2015
Motion to accept Amber Lee Minnigan as a probationary member	Sam Berry Seconded: Michael Ison	Yes	Ben Wright	15/02/2015
Motion to accept Richard Bell as a probationary member	Sam Berry Seconded: Sue Rishman	Yes	Ben Wright	15/02/2015
Keys are required for Tasman mine site – xStrata Coal	Warren Mackaway	Yes	Sam Berry	ASAP
Keys are required for Old Pit road – LMCC	Warren Mackaway	Yes	Sam Berry	ASAP
Access to old BIRS in database, Sam Dart does not have access to bring up old reports	Sam Dart	Yes	Sam Berry Michael Ison	15/03/2015
Fundraising event for Elermore Vale shopping centre, 21 st March, and will include a truck display and BBQ organised by the SRFB Fundraising committee. Elermore Vale have asked that we organise contacts for, a Jumping Castle and Face Painting Shifts for the fund raiser to be organised	Sue Rishman	Yes	Fundraising committee	ASAP
Michelle Lee, not receiving emails from members group	Michael Ison	Yes	Mark Hocking	ASAP

			Michael Ison	
From the 19/02/2015 – 1/03/2015 Mark Hocking and Sam Berry will be on leave Ben Wright – Acting President Warren Mackaway – Acting Captain	Mark Hocking	Yes	Ben Wright Warren Mackaway	19/02/2015
Michael Cooksley has resigned from the Training Officer position, will discuss in General Meeting	Sam Berry	Yes	N/A	N/A
Motion to purchase adjustable projector mount for kitchen – As referenced in Meeting# 13.2014 “Motion raised to spend \$250 to cover all aspects of installation of projector and 2 screens (including cabling)	Sam Berry	Yes	Sam Berry	ASAP
Mark Hocking to advertise Sam Berry’s hockey trip on Brigade Facebook page. Executive committee deemed this was acceptable use	Sam Berry	Yes	Mark Hocking	ASAP
Active Test in relation to voting rights as handed to executive committee, list was approved	Sam Berry	Yes	N/A	ASAP
Meeting Closed 1238				

Next meeting

Date	Start time	Finish time	Location
15/03/2015	1100hrs	1230hrs	Seahampton Station 40 George Booth Dr Seahampton NSW 2286