



Meeting Minutes - Seahampton

Meeting: GENERAL MEETING – Ref #2018JAN
Chaired by: Stephen Schwetz - President
Minutes by: Kerrie Schwetz - Secretary
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date: 21/01/2018
Start Time: 1305 hrs
Finish Time: 1333 hrs

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 The use of * preceding is a time reference to the duration into the meeting recording at which the action was taken.

Attendees

Colin Dennis	Warren Mackaway	Michael Zerbes
Debbie Young	Krystal Davis	Val Dennis
Josh Codner	Sam Dart	Ryan Domandl
Kerrie Schwetz	Kent de Lange	Sam Clempson
Anton Glover	Ben Wright	Nathan Vincer
Geordie Farish	Brittnie Iles	

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Apologies

Chris Smith	Sam Hedley	Matt McDermott
Rob Beath	Mark Hocking	Stephen Schwetz
Peter Hill		

Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
Dash Cams		
Reversing Camera		

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Colin Dennis	Warren Mackaway	Carried

Correspondence In

Date:	Topic:
22/11/17	Santa Run FAQs
22/11/17	Santa Run TOP & FAQ
24/11/17	NSW RFS Young Members Group 2018-19 Closing Soon
24/11/17	Stuff your chopper challenge
24/11/17	Stuff your chopper challenge
29/11/17	Lake Macquarie and Charmhaven Fax Machines
29/11/17	Santa Runs FAQ
29/11/17	Updated Santa Run FAQ
29/11/17	Stuff your chopper challenge
1/12/17	Updated Service Standards and Policies
1/12/17	Stuff your chopper challenge
1/12/17	Christmas Function
1/12/17	South Safety Meeting

5/12/17	2018 State Championships EOI Heads Up
5/12/17	Reminder - Rescue Photos on Facebook
5/12/17	Updated Service standards and policies
7/12/17	New and updated policies and service standards
7/12/17	Fleet Maintenance
7/12/17	Strike Team Required Urgently
7/12/17	Pre-emptive ST
8/12/17	Social Media Profile Photos
8/12/17	Pre-emptive ST
8/12/17	WHS Advisory Committee
11/12/17	Sunday Funday
11/12/17	BAP Northlakes Carols
11/12/17	Picking up from Charmhaven or Kariong
11/12/17	New and updated policies and service standards
12/12/17	Pre-emptive Strike Team availability
12/12/17	2018 Brigade Meeting Dates
12/12/17	Pre-emptive strike team availability
13/12/17	Electronic course nominations
15/12/17	NSW State Championships EOI
18/12/17	Stuff your chopper
18/12/17	Say thank you to your employer for supporting NSW RFS Volunteers
18/12/17	Compound Security
18/12/17	Spare Vehicles
19/12/17	Pre-emptive Strike Team for tomorrow (Wednesday)
21/12/17	Seahampton 7 Repairs
21/12/17	Strike for Bulga
21/12/17	Christmas Message from District Manager
22/12/17	Replies to resource requests
22/12/17	T2D - Emergency Vehicle VMP Xmas Holidays
22/12/17	Course Nominations
2/1/18	Funeral - Neil McLeod
3/1/18	New Generation Female PPC

3/1/18	ACEFA 2018 Applications to attend open
4/1/18	NSW RFS Brigade Constitution Now available
4/1/18	Pre emptive strike team
5/1/18	Strike Team Standby by for Sunday 7th March
5/1/18	HSW Fact Sheet - Effects of Heat
5/1/18	2018 Mardi Gras EOI open
7/1/18	Pre emptive strike teams for Monday 8th
7/1/18	Strike Teams for Monday 8th
8/1/18	Training manuals
8/1/18	Professional Development Assessors Workshop Attendance List
8/1/18	Fantastic Furniture RFS Fundraising Weekend
10/1/18	State Training Calendar
11/1/18	Asbestos Awareness
12/1/18	2018 State Training Calendar V1.8
12/1/18	Daily Fire Danger Rating Notifications
15/1/18	FAA Recert Course
15/1/18	BIRS Reports for Tomago Incident
15/1/18	Strike for Lower Hunter
18/1/18	Pre Emptive Strike Team
19/1/18	EOI - 2018 Newcastle Regional Show 2-4 March

Correspondence Out

Date:	Topic:
22/12/17	Northlakes Salvation Army Christmas Carols
4/12/17	North Lakes Carols
7/12/17	Sunday Funday
7/12/17	Seahampton Santa Run
8/12/17	BAP Northlakes Carols
10/12/17	Santa Run - 16th December
13/12/17	Urgent Activity Proposal - McDonald's Edgeworth
9/1/18	Fantastic Furniture RFS Fundraising Weekend
10/1/18	Community Education Materials

Correspondence Actions

Business Arising	Action Completed	Date Completed

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted	Michael Zerbes	Warren Mackaway	Carried

Captain's Report

See Attached Report as tabled.

President's Report

See Attached Report as tabled.

Treasurer Report

See Attached Report as tabled.

Business Arising	Action Completed	Date Completed

Treasurer's Report - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Treasurer's Report be accepted & any bills as listed be paid	Warren Macakaway	Kent de Lange	Carried

Workplace Health and Safety

Business Arising	Action Completed	Date Completed
Hoses - not being rolled correctly and posing a risk. If the ends of the hose are not even then it needs to be re-rolled and must not be stored that way. Warren has been hit in the face this week by one that was not properly rolled and secured.		
Seatbelt in cat 1 driver side needs to be fixed		

Cat 1 headlight globes - can we get stronger ones, the ones we have currently are not adequate.		
Air conditioner in cat 1 still not in working order, this is a major issue on extremely hot days		

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date

General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
Truck Inspections - actual checking of equipment needs to be undertaken rather than just checking off the list. Eg the connector that was found instead of a reducer.				
Raffle tickets - not all members have raffle tickets as yet				
Fantastic furniture community engagement - going ahead and details will be posted on facebook				
Newcastle Show - we have been asked to provide an appliance and crew for the weekend of 2nd-4th March, providing community engagement and fundraising. A form will be put out for availability.				
Rob Beath - vote to accept as an ordinary member	Colin Dennis	Warren Mackaway	1 against Carried	
Peter Hill - Recommend extending another 3 months and he must complete BF assessment in that time	Colin Dennis	Warren Mackaway	Carried	
Matt McDermott - exp in December. No meetings, comes to training regularly. Extend probation for a further 3 months.	Colin Dennis	Ben Wright	Carried	
Strike Team Nominations - if you nominate please be sure that you can attend, or call Colin and let him know asap so that he can fill your place.				

Next Scheduled meeting

Location: Seahampton RFB
40 George Booth Dr
Seahampton NSW 2286

Date: 18/02/2018

Est. Start Time: 1300 hrs