



Minutes - Seahampton Meeting

Meeting: EXECUTIVE MEETING – Ref #JAN2016
Chaired by: Mark Hocking - President
Attendees: Mark Hocking, Sue Rishman, Michael Ison, Colin Dennis, Scott Oliver, Sam Dart, Sonia Wright, Warren Mackaway.
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date and time: 17/1/2016 @ 10:07am
Minutes by: Sonia Wright - Secretary

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 Add additional rows as required.

Apologies

Sam Berry	Stuart McCash	

Apologies - Accepted	Moved	Carried
Motion: The above apologies be accepted as true & correct	Moved: Colin Dennis Seconded: Michael Ison	Yes

Minutes from Previous Meeting

Business Arising	Carried	Assigned to	Due Date

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Sue Rishman: Removal or ordinary follow up within 2 months with fire control if not completed.	Yes		
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Minutes from Previous Meeting - Accepted	Moved	Carried
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Moved: Mark Hocking Seconded: Sonia Wright	Yes

Executive Correspondence

Correspondence IN	
New Draft Brigade Constitution West Wallsend Colliery Donation Michelle Lee - Leave of Absence and Intention	November 2015 Executive Meeting Minutes

Correspondence OUT	
Draft Constitution	

Business Arising	Carried	Assigned to	Due Date

Correspondence - Accepted	Moved	Carried
Motion: The Correspondence presented be accepted as true & correct	Moved: Sue Rishman Seconded: Scott Oliver	Yes

General Business

Discussions & Details of Motions	Moved	Carried	Assigned to	Due Date
<p>Sam Dart- Funds spent \$350.00 for Electrical works for extensions that Captain approved and exec not aware of. Mark Hocking understanding captain can approve payments as per an old brigade motion about Operational expenditure.</p> <p>Sonia Wright to create spreadsheet with all continued motions past as of today and to be stored in google docs to aid in motion tracking.</p> <p>Discussion on Station falls under administration, not operational. Sue Rishman believes that Station does fall under Captain's operational needs. also agreed by Mark Hocking.</p> <p>Col Dennis's take is we need papertrail. In saying that it was assigned to sam to be responsible for the station extensions. Original discussion from last year put Captain</p>			Sonia Wright	

<p>in control of all immediate decisions surrounding completion of extension.</p> <p>Col Dennis move a motion for the expenditure of any monies over \$200.00 shall have to be approved by the executive either by electronic form or meeting, excluding emergencies, prior to expenditure.</p> <p>For 6</p> <p>Against 2 - Sue Rishman, Mark Hocking</p> <p>***AMENDMENT: Motion overturned in Feb Exec Meeting and replaced with new rule.</p>	<p>Moved: Col Dennis</p> <p>Seconded: Michael Ison</p>	<p>Yes</p>		
<p>Sam Dart - Exit signs need to be checked and fixed as per current Australian Standards. Follow up with Fire Control and Council if required.</p>			<p>Mark Hocking</p>	
<p>Sue Rishman- Aluminum Cans: what happens with them? Warren Mackaway to follow up to see if we can get a can bin that gets collected.</p> <p>Purchases for the vending machine. feels over excessive. and is concerned about wastage. Create a little cans honour system in fridge for 50c each. Warren advised coke, pepsi max, passiona, creaming soda are good sellers. Result of discussion to limit purchase of unnecessary items.</p> <p>The Stove - needs dimensions of stove. Wanting to go to Like-Nu Appliances to see if we can have an updated oven donated. Everyone agreed. Sue to seek response from store and bring back to brigade.</p>			<p>Warren Mackaway</p> <p>Sue Rishman</p>	
<p>Sonia Wright - BBQ area school fundraiser: what is happening with this? Where are we placing them? General discussion about BBQ area to put to General Meeting for assistance from members.</p> <p>Stuff around the side and upstairs what happening soughting out before council pick up dates 15/2/16 and 8/8/2016.</p>				
<p>Warren Mackaway - picking up stores from 2nd hand stock up stairs. Who is authorised, based on gear being issued by another member? Col Dennis said he gave permission.</p>				
<p>Mark Hocking - New Proposed Constitution Brigade Rule Amendments- Brigade rule 1- Establish Categories of Associate members:</p> <p>Mark Hocking move a motion to accept the proposed new brigade rule as it currently stands while in the draft format (see attached rule), and to put forward to members for feb 2016 special general meeting.</p> <p>For 6</p>	<p>Moved: Mark Hocking</p>	<p>Yes</p>		

Against 2	Seconded: Warren Mackaway			
Clause 6.4.6 to remain as per draft constitution. Nil action necessary. Sue Rishman moved to for Clause to remain as stated. For 8 Against 0	Moved: Sue Rishman Seconded: Mark Hocking	Yes		
Constitution amendments- Brigade rule 3 - Quorum for annual general meeting - 6.5.4 members Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached rule), and amends AGM quorum to 33% and to put forward to members for feb 2016 special general meeting. For 8 Against 0	Moved: Mark Hocking Seconded: Warren Mackaway	Yes		
Constitution amendments- Brigade rule 5 - Voting entitlements for annual general meeting - 7.1.2 - Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached rule), and amends members entitlement to vote for field officers and to put forward to members for feb 2016 special general meeting. ***AMMENDED: Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while (see attached rule), and amends members entitlement to vote for field officers and to put forward to members for feb 2016 special general meeting. For 7 Against 0 1 left room	Moved: Mark Hocking Seconded: Sue Rishman	Yes		
Constitution amendments- Brigade rule 5.5 - probationary to ordinary members 5.3.6 - Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached rule), and amends eligibility for probation to ordinary and to put forward to members for feb 2016 special general meeting. ***AMMENDED: Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands (see attached rule), and amends eligibility for probation to ordinary and to put forward to members for feb 2016 special general meeting. For 8 Against 0	Moved: Mark Hocking Seconded: Sue Rishman	Yes		

<p>Constitution amendments- Brigade rule 6 - Seniority of Deputy captains 7.1.3</p> <p>Mark Hocking move a motion to accept this rule as a new brigade rule as it currently stands while in the draft format (see attached rule), which establishes officer ranking procedure and to put forward to members for feb 2016 special general meeting.</p> <p>For 8 Against 0</p>	<p>Moved: Mark Hocking Seconded: Michael Ison</p>	<p>Yes</p>		
<p>Constitution amendments- Brigade rule 7- term of office- 7.1.5</p> <p>Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached rule), which establishes officer Terms of Office for 2 years and to put forward to members for feb 2016 special general meeting</p> <p>***AMMENDED: Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands (see attached rule), which establishes officer Terms of Office for 2 years and to put forward to members for feb 2016 special general meeting</p> <p>For 8 Against 0</p>	<p>Moved: Mark Hocking Seconded: Warren Mackaway</p>	<p>Yes</p>		
<p>Constitution amendments- Brigade rule 8- Additional Administration officer positions- 7.1.7</p> <p>Warren Mackaway move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached rule), and amends additional administrative positions and to put forward to members for feb 2016 special general meeting.</p> <p>***AMMENDED: Warren Mackaway move a motion to accept this rule as a brigade rule as it currently stands (see attached rule), and amends additional administrative positions and to put forward to members for feb 2016 special general meeting.</p> <p>For 6 Against 2 (Mark Hocking and Sue Rishman)</p>	<p>Moved: Warren Mackaway Seconded: Sam Dart</p>	<p>Yes</p>		
<p>Constitution amendments- Brigade rule 8.5-Nomination for election of field and administrative positions- 7.1.11</p> <p>Mark Hocking move a motion to accept this rule as a new brigade rule as it currently stands while in the draft format (see attached rule), which establishes election nomination procedure and to put forward to members for feb 2016 special general meeting.</p> <p>***AMMENDED: Mark Hocking move a motion to accept this rule as a new brigade rule as it currently stands (see attached rule), which establishes election nomination procedure and to put forward to members for feb 2016 special general meeting.</p>	<p>Moved: Mark Hocking Seconded: Sue Rishman</p>	<p>Yes</p>		

For 8 Against 0				
<p>Constitution amendments- Brigade rule 9 -Voting entitlements for election of administration positions- 7.1.12</p> <p>Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached), and amends members entitlement to vote for administrative officers and to put forward to members for feb 2016 special general meeting.</p> <p>For 8 Against 0</p>	<p>Moved: Mark Hocking Seconded: Warren Mackaway</p>	Yes		
<p>Constitution amendments- Brigade rule 10- Additional executive committee membership- 8.1.2</p> <p>Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached), and amends Executive Committee to include Senior Dep Capt, Dep Capt 2 (as ranked) and 3 Field Reps and to put forward to members for feb 2016 special general meeting.</p> <p>For 2 (Sue Rishman, Mark Hocking) Against - 6</p> <p>Sam Dart move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached), and amends Executive Committee to include Vice Pres, Senior Dep Capt, Equip Officer and 3 Field Reps and to put forward to members for feb 2016 special general meeting.</p> <p>***AMMENDED: Sam Dart move a motion to accept this rule as a brigade rule as it currently stands (see attached), and amends Executive Committee to include Vice Pres, Senior Dep Capt, Equip Officer and 3 Field Reps and to put forward to members for feb 2016 special general meeting.</p> <p>For 6 Against 2 (Sue Rishman, Mark Hocking)</p>	<p>Moved: Mark Hocking Seconded: Sue Rishman</p> <p>Moved: Sam Dart Seconded: Warren Mackaway</p>	No Yes		
<p>Constitution amendments- Brigade rule 11 -Executive meeting quorum of 50%- 8.3.4</p> <p>Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached), and amends quorum to 50% and to put forward to members for feb 2016 special general meeting.</p> <p>***AMMENDED: Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands (see attached), and amends quorum to 50% and to put forward to members for feb 2016 special general meeting.</p>	<p>Moved: Mark Hocking Seconded: Warren Mackaway</p>	Yes		

For 8 Against 0				
Meeting Held @1230 to change rooms Meeting Recommenced @1235 in office				
Constitution amendments- Brigade rule 11.5- Managing monies paid out of brigade funds- 9.4.3 Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands while in the draft format (see attached), and amends Brigade Funds signatories to include President, Treasurer, Secretary, Captain and Senior Dep Capt, and to put forward to members for feb 2016 special general meeting. ***AMMENDED: Mark Hocking move a motion to accept this rule as a brigade rule as it currently stands (see attached), and amends Brigade Funds signatories to include President, Treasurer, Secretary, Captain and Senior Dep Capt, and to put forward to members for feb 2016 special general meeting. For 7 Against 1	Moved: Mark Hocking Seconded: Sue Rishman	Yes		
Constitution amendments- Brigade rule 12- Method of Notice- 11.2 Colin Dennis move a motion to accept this rule as a new brigade rule as it currently stands while in the draft format (see attached), which establishes additional methods of notice and to put forward to members for feb 2016 special general meeting. For 7 Against 1	Moved: Col Dennis Seconded: Sam Dart	Yes		
5.4.5 - mergers of brigades - nil action necessary				
6.5.5 - calculating quorum for meeting - nil action necessary				
Mark move a motion to carry across currently active brigade rules 1,2,3 and 4 to new constitution with nil changes needed. For 8 Against 0	Moved: Mark Hocking Seconded: Sue Rishman	Yes		
General meeting start put back to 13.45pm due to late finish of Executive meeting at 13:15pm				
Meeting closed - 13:15pm				

Next meeting

Date	Start time	Finish time	Location
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21/02/2016

1000hrs

1130hrs

Seahampton Station
40 George Booth Dr
Seahampton NSW 2286
