



Meeting Minutes - Seahampton

Meeting: EXECUTIVE MEETING – Ref # 2016JUL
Chaired by: Mark Hocking - President
Minutes by: Anton Glover - Secretary
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date: 17/07/2016
Start Time: 11:14 hrs
Finish Time: 11:40 hrs

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.

Attendees

Mark Hocking	Sue Rishman	Sam Dart
Stephen Schwetz	Warren Mackaway	Colin Dennis
Anton Glover		

Apologies

Ben Wright	Sam Berry	
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This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
Trent Culhane's membership was mentioned, Mark and Warren will both follow up this matter.		
Warren was reminded to order a snatch strap with the expenditure upto \$120.		

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Colin Dennis	Sue Rishman	Yes

Executive Correspondence In

Date	Topic:
28/06/2016	Final Agenda - Lake Macquarie BMT Meeting
05/07/2016	Membership Application - Trent Culhane
14/07/2016	Lake Macquarie BMT Meeting Minutes

Executive Correspondence Out

Date	Topic:
17/07/2016	Position Description

Correspondence Actions

Business Arising	Action Completed	Date Completed
N/A		

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted	Colin Dennis	Stephen Schwetz	Yes

Electronic Motions/Payment Requests

Motion/Payment Request Description	Outcome
N/A	

General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
With Notice				
<p>Wording of minutes was discussed concluding with;</p> <ul style="list-style-type: none"> -Removal of apologies acceptance, -Removal of accepting Captains report, -Removal of accepting President's report, -Removal of accepting WHS, -Improving the General Business and Business sections of the meeting minutes, -Suggesting improving the wording of motions. 				
<p>Stuart Macash has offered to donate a washing machine for station use, as there is nowhere to place and properly plumbed in with station water tanks, the executive has declined this offer.</p>				
<p>The issue of Debbie Young being reported speeding up to station by the community for the 3rd time was discussed.</p> <p>Motion: Move for officers meeting with Debbie, with official reprimand letter to be issued in regards to her driving to the station, stating future consequences with possible future restrictions if further occurrences. Also official SOP's to be included and letter to be placed on her file.</p> <p>This motion has been assigned to Sam Berry and Colin Dennis.</p>	Warren Mackaway	Col Dennis	<p>Yes 6-1 Sue notes: Accepts the vote but believes Debbie has received sufficient warning already as to vote against the motion shows she would not want anything done.</p>	
Resume Executive Business				
<p>Warren brings the application form Riordan Dose back from Aug 2015 and has not Riordan had not shown any indication of a follow up to his application.</p> <p>Motion: Move to not accept due to location and lack of further interest.</p>	Mark Hocking	Sue Rishman	Yes	
<p>Tom Hignes expression of interest was discussed. No Action Necessary.</p>				
<p>Warren discussed the stat deck and reimbursement for chocolates without receipt at the value of \$24.</p> <p>Motion: Move to pay Warren pending stat deck being located.</p>	Mark Hocking	Stephen Schwetz	Yes	

Motion: Move to pay Warren's receipts for vending machine and station, and Colin for AGM.	Stephen Schwets	Colin Dennis	Yes	
Sam Dart suggested placing shorter PVC hoses on the trucks requesting to put in the fittings locker, and get rid of the longer PVC hoses up the top locker, with the possibility of removing some of the 65 hoses. The request is to be put to Sam Berry as it concerns the operations of the station.				
Carl Hudson's membership was discussed recalling that he was accepted but rejected had Mechelle Hudson. Carl is on brigade registry, but as it has been a number of months. Motion: Move to send out letter of intent. Mark has agreed to send the letter out.	Mark Hocking	Colin Dennis	Yes	
Sue reminded Mark about the issue with e-mail's. Both Mark and Warren are to sort out the mailing lists for the brigade.				
Having received a reply to the letter of intention from Kent DeLange and ask for a 12 month leave of absence. Motion: Move to accept his 12 month leave of absence request.	Warren Mackaway	Anton Glover	Yes	
A station paper shredded was discussed and looking at get quotes. Sue suggested using a secure document bin at her place of employment. Mark has agreed to get quotes.				
Motion: To spend money on stationary, up to \$60.	Mark Hocking	Anton Glover	Yes	
The lack of internet access for the station was again raised as an issue, with the response being that the issue has been looked at. Colin referred to the BMT and said Telstra had an embargo on business and as a fire station they have no priority to do us first, Telstra have complete control.				
Warren reminded he was having a Mark Hooper coming to station on Monday 18th July go get a quote and the sails.				

Next Scheduled Meeting

Location: Seahampton RFB
40 George Booth Dr
Seahampton NSW 2286

Date: 21/08/2016

Est. Start Time: 1000 hrs



Seahampton President <presidentsrfb@gmail.com>

Formal leave of Absence Request

1 message

Kent De Lange <k.delange@bigpond.com>

Fri, Jul 15, 2016 at 4:49 PM

To: Seahampton President <presidentsrfb@gmail.com>

Firstly i would like to apologise for the lateness of the email. I would like to formally ask for an extended leave of absence commencing now for up to a period of 12months but hope to remind this request sooner .The reason for this is that I have had to temporally relocate to Queensland to look after my 16 yr old son who has had some issues in his life that needed fixing. The reasons for me wanting to stay as member of the Seahampton Rural fire brigade are very simple for me . The members of this brigade became like a second family to me. I've never made a secret of the fact that Newcastle was not my favourite place live but you guys have made a very special place and i honestly miss you all heaps. Secoundly Paula's mother is unfortunately in a battle now with cancer so we are talking about moving back to help support her family. Bayley is settled now and off on his own so that mission was successful.

Yours Sincerely,

Kent DeLange