



## SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General	Date:	18.03.2012
Location:	Station	Time Opened:	13.02
Chairperson:		Mark Hocking	
Minutes Reference Number:		0047	

Members In Attendance		
C. Dennis	V. Dennis	M. Hocking
M. Hudson	S. McGaffin	K. Hudson
W. Mackaway	C. Hudson	J. Beattie
N. Hudson	M. Stewart	A. Gallagher
G. Ward	S. McCash	
Visitor: Bill Gunnee		

Apologies					
A. Harding	M. Ison	D. Cox			
S. Berry	R. Rosentreter	J. Davis			
L. Millington-Blazey	M. Weigner				
Motion: That the Apologies be Accepted.					
Moved:	S. McCash	Seconded:	V. Dennis	Carried?	Yes

Minutes From Previous Meeting					
Motion: That the minutes of the previous meeting be accepted as true & correct.					
Moved:	J. Beattie	Seconded:	V. Dennis	Carried?	Yes

Business Arising From Previous Minutes			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Extensions (to be discussed in General Business)			

<b>Correspondence In</b>				
Memo – CABA log books	Memo – CABA cylinder tracking system			
<b>Correspondence Out</b>				
nil				
Motion: That the Correspondence be accepted.				
Moved:	G. Ward	Seconded:	S. McCash	Carried? Yes

<b>Business Arising From Correspondence</b>			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Michelle to check on statements			

<b>Captain’s Report</b>			
Summary:	As attached.		
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Motion: That the Captain’s Report be accepted.			
Moved:	V. Dennis	Seconded:	G. Ward Carried? Yes

<b>President’s Report</b>			
Summary:	nil		
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Motion: That the President’s Report be accepted.			
Moved:		Seconded:	Carried?

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

<b>Treasurer's Report</b>					
Summary:	As attached. Balance of accounts: General \$3830.12, Gift \$14577.30, Petty Cash \$60.30, Social Club \$863.72				
Discussion & Details Of Any Motions, Including Mover & Seconder			Vote Carried?	Task Assigned To	Due Date
Motion: That the Treasurer's Report be accepted & bills as listed be paid.					
Moved:	V. Dennis	Seconded:	G. Ward	Carried?	Yes

<b>General Business</b>				
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
Extensions: A. Harding has received 2 quotes, both around the \$23000, but these do not include fittings, toilets, showers or electrical. He will pass these on to Steve Raymond.				
M. Hocking is applying for money via the NRMA grant for the extensions to cover fixtures.				
RFSA grant is also open. Discussion on what to use the money for this year. Some suggested we replace/update the stove/oven. M. Stewart will look into it, meanwhile if there are other ideas please place them on the whiteboard, for a decision next meeting.			M. Stewart	
Bill Gunnee conducted the Group Officer election. Members eligible to vote were: J. Beattie, C. Dennis, V. Dennis, M. Hocking, W. Mackaway, S. McCash, M. Stewart, G. Ward.				

Meeting closed @ 13.37 hours

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

# Seahampton Rural Fire Brigade - Activity Report

For Period: 1/02/2012 To: 29/02/2012

## Incident Category and Types

Category	%	Incident	%	Qty
Bush	10%			
		Grass Fire	10%	1
False Alarm	20%			
		Automatic Fire Alarm	10%	1
		Good Intent	10%	1
Village	70%			
		Motor Vehicle Fire	60%	6
		Oil/Fuel Spill	10%	1
<b>Total Calls:</b>				<b>10</b>

## Turnouts

Time	Qty	%
0	2	25%
4	2	50%
5	1	63%
9	1	75%
13	1	88%
14	1	100%
<b>Total:</b>	<b>8</b>	

## Areas

Brigade Name	Qty	%
Awaba	1	10%
Cameron Park	3	30%
FRNSW	1	10%
Killingworth	2	20%
Seahampton	3	30%
<b>Total Calls:</b>	<b>10</b>	

## Incident Category and Types - YTD

Category	%	Incident	%	Qty
Bush	13%			
		Bush Fire	6%	2
False Alarm	16%			
		Grass Fire	6%	2
Village	71%			
		Automatic Fire Alarm	10%	3
		Good Intent	6%	2
		Bin Fire	3%	1
		Motor Vehicle Accident	23%	7
Motor Vehicle Fire	32%	10		
Oil/Fuel Spill	6%	2		
Rubbish Fire	6%	2		
<b>Total Calls:</b>				<b>31</b>

## Turnouts - YTD

Time	Qty	%
0	3	12%
4	4	27%
5	8	58%
6	4	73%
7	1	77%
9	2	85%
13	1	88%
14	1	92%
15	1	96%
16	1	100%
<b>Total:</b>	<b>26</b>	

## Areas - YTD

Brigade Name	Qty	%
Awaba	1	3%
Cameron Park	7	24%
FRNSW	4	14%
Killingworth	4	14%
Seahampton	12	41%
Wakefield	1	3%
<b>Total Calls:</b>	<b>29</b>	

## Man Hours

Type	Hours	%
Primary	19	65%
Support	10	35%
<b>Total:</b>	<b>29</b>	

## Man Hours - YTD

Type	Hours	%
Primary	100	71%
Support	41	29%
<b>Total:</b>	<b>142</b>	

# Seahampton RFB

## Bank Register

**1/02/2012 To 13/03/2012**

13/03/2012  
15:46:56

Page 1

ID#	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
<b>1-1121</b>	<b>General Account - Club</b>					
TR000053	CD	15/02/2012	Money Transfer		\$1.00	\$4,243.92
EFT	CD	17/02/2012	Alistair Harding		\$85.00	\$4,158.92
EFT	CD	19/02/2012	Coles		\$7.10	\$4,151.82
EFT	CD	20/02/2012	Jaycar Electronics		\$127.05	\$4,024.77
EFT	CD	22/02/2012	Bunnings		\$48.15	\$3,976.62
EFT	CD	22/02/2012	Edgeworth Mower Repair		\$56.00	\$3,920.62
DD	CD	28/02/2012	Exetel		\$49.50	\$3,871.12
CR000323	CR	28/02/2012	Australian Taxation Office	\$52.00		\$3,923.12
EFT	CD	13/03/2012	Australia Post		\$93.00	\$3,830.12
				\$52.00	\$466.80	
<b>1-1125</b>	<b>Gift Account - Rapid Saver</b>					
TR000053	CD	15/02/2012	Money Transfer	\$1.00		\$14,513.88
CR000322	CR	29/02/2012	Newcastle Permanent Buil	\$63.42		\$14,577.30
				\$64.42	\$0.00	
<b>1-1170</b>	<b>Petty Cash</b>					
8339897	CD	29/02/2012	Australia Post		\$11.85	\$66.10
8339898	CD	8/03/2012	Coles		\$5.80	\$60.30
				\$0.00	\$17.65	

# Seahampton RFB

## Profit & Loss Statement

February 2012

13/03/2012  
15:49:11

---

Income		
Interest	\$63.42	
Total Income		<u>\$63.42</u>
Cost of Sales		
Gross Profit		<u>\$63.42</u>
Expenses		
Welfare (Truck Kits)	\$7.10	
Equipment Expenses		
Equipment Maintenance & Repair	\$117.45	
Station Equipment	\$31.82	
Total Equipment Expenses		<u>\$149.27</u>
Hardware		\$115.50
Station Cleaning		\$22.69
Admin Expenses		
Internet Access	\$45.00	
Postage	\$95.32	
Total Admin Expenses		<u>\$140.32</u>
Total Expenses		<u>\$434.88</u>
Net Surplus / (Deficit)		<u>-\$371.46</u>

# Seahampton RFB Social Club

PO Box 146  
West Wallsend  
NSW 2286

## Bank Register

1/02/2012 To 29/02/2012

13/03/2012  
16:14:34

Page 1

	ID#	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
1-1100	<b>Social Account</b>						
	CR000011	CR	17/02/2012	Vending Machine	\$60.50		\$892.11
	EFT	CD	19/02/2012	Coles		\$28.39	\$863.72
					<hr/>	<hr/>	
					\$60.50	\$28.39	

---

# Seahampton RFB Social Club

PO Box 146  
West Wallsend  
NSW 2286

## Profit & Loss Statement

February 2012

13/03/2012  
16:15:19

---

Income		
Vending Machine	\$60.50	
Total Income		<u>\$60.50</u>
Cost Of Sales		
Gross Profit		<u>\$60.50</u>
Expenses		
Meals for meetings/training	\$28.39	
Total Expenses		<u>\$28.39</u>
Net Profit/(Loss)		<u>\$32.11</u>