



## SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

|                           |         |              |            |
|---------------------------|---------|--------------|------------|
| Meeting Type:             | General | Date:        | 19/07/2009 |
| Location:                 | Station | Time Opened: | 1342       |
| Chairperson:              |         | S. Colefax   |            |
| Minutes Reference Number: |         | 0019         |            |

| Members In Attendance |             |              |
|-----------------------|-------------|--------------|
| M. Hocking            | S. Colefax  | A. Harding   |
| W. Mackaway           | C. Dennis   | V. Dennis    |
| T. O'Brien            | M. Stewart  | A. Gallagher |
| R. Rosentreter        | J. Asquith  | N. Hudson    |
| K. Brinkley           | G. Brinkley |              |
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| Apologies                               |            |           |            |          |     |
|---|------------|-----------|------------|----------|-----|
| M. Hudson                               | M. Weigner |           |            |          |     |
|   |            |           |            |          |     |
|   |            |           |            |          |     |
|   |            |           |            |          |     |
| Motion: That the Apologies be Accepted. |            |           |            |          |     |
| Moved:                                  | T. O'Brien | Seconded: | M. Stewart | Carried? | Yes |

| Minutes From Previous Meeting   |            |           |            |          |     |
|---|------------|-----------|------------|----------|-----|
| Motion: That the minutes of the previous meeting be accepted as true & correct. |            |           |            |          |     |
| Moved:  | A. Harding | Seconded: | M. Stewart | Carried? | Yes |

| Business Arising From Previous Minutes                             |                  |                     |             |  |
|--|------------------|---------------------|-------------|--|
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date |  |
| Mark Hocking to tag correct fuel colouring on tools                |                  | M. Hocking          |             |  |
| Changed to Bi-monthly meeting                                      |                  |                     |             |  |
| Active test has been modified                                      |                  |                     |             |  |
|  |                  |                     |             |  |
|  |                  |                     |             |  |

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Chairperson..... Signature..... Date.....

| <b>Correspondence</b>                                       |            |                                  |            |          |     |
|---|------------|----------------------------------|------------|----------|-----|
| Optus Bill  |            | NPBS Statement                   |            |          |     |
| Group Captain Election Memo x 3                             |            | Fire fighters ball               |            |          |     |
| Training Course Dates                                       |            | Lights request was lost          |            |          |     |
| Lakes team Operating Procedures for Group Captain Elections |            | Asbestos Memo                    |            |          |     |
| Swine Flo Memo  |            | Auditor Report and Invoice \$250 |            |          |     |
| CEAC Meeting  |            | Flags at half mast memo          |            |          |     |
| Stores memo   |            | Road works Memo                  |            |          |     |
|   |            |                                  |            |          |     |
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| Motion: That the Correspondence be accepted.                |            |                                  |            |          |     |
| Moved:  | M. Stewart | Seconded:                        | T. O'Brien | Carried? | Yes |

| <b>Business Arising From Correspondence</b>                        |                  |                     |             |
|--|------------------|---------------------|-------------|
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date |
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| <b>Captain's Report</b>  |                  |                     |                |              |
|--|------------------|---------------------|----------------|--------------|
| Summary:   |                  |                     |                |              |
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date    |              |
| 8 incidents (83% - 8min or less)                                   |                  |                     |                |              |
| 90% - 8min or less   |                  |                     |                |              |
|  |                  |                     |                |              |
| Motion: That the Captain's Report be accepted.                     |                  |                     |                |              |
| Moved:   | T. O'Brien       | Seconded:           | R. Rosentreter | Carried? Yes |

| <b>President's Report</b>  |                  |                     |             |              |
|--|------------------|---------------------|-------------|--------------|
| Summary:   |                  |                     |             |              |
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date |              |
| Thank you to M. Stewart for lunch in memory of Tyson Norris        |                  |                     |             |              |
|  |                  |                     |             |              |
| Motion: That the President's Report be accepted.                   |                  |                     |             |              |
| Moved:   | W. Mackaway      | Seconded:           | C. Dennis   | Carried? Yes |

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| <b>Treasurer's Report</b>  |           |           |                  |                     |             |
|--|-----------|-----------|------------------|---------------------|-------------|
| Summary:   |           |           |                  |                     |             |
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder   |           |           | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date |
| Pay Optus bills - \$18 (x 2)   |           |           |                  |                     |             |
| Pay Auditor - \$250  |           |           |                  |                     |             |
| Pay A Harding for Internet (Jun-Dec) - \$179.70  |           |           |                  |                     |             |
| New interest account with ING  |           |           |                  |                     |             |
| Motion: That the Treasurer's Report be accepted & bills as listed be paid and \$20 000 be moved to ING account once account is complete. |           |           |                  |                     |             |
| Moved:   | A Harding | Seconded: | W Mackaway       | Carried?            | Yes         |

| <b>General Business</b>   |  |                  |                     |             |
|---|--|------------------|---------------------|-------------|
| Discussion & Details Of Any Motions,<br>Including Mover & Seconder  |  | Vote<br>Carried? | Task<br>Assigned To | Due<br>Date |
| A. Harding moved that fire control remove Sean Sands, Daniel Douglas due to being inactive. Seconded by M. Stewart  |  | Yes              |                     |             |
| A. Harding moved that fire control remove M. McKenny, M. Hofman for not meeting brigade probationary requirements. Seconded by T. O'Brien   |  | Yes              |                     |             |
| Speeding up acceptance for new member's discussion. Result was to keep acceptance process as is by means of the executive committee.  |  |                  |                     |             |
| N. Hudson's paperwork has been processed and is now a probationary senior member. S. Colefax moved that the brigade re-accepts N. Hudson as an ordinary member due to him already serving this 6 month probationary time. Seconded by W. Mackaway |  | Yes              |                     |             |
| Correspondence to fire control is problematic. Discussion to change from facsimile to email.  |  |                  |                     |             |
| Long service awards eligibility for many members. A. Harding to initiate paperwork for all available members who are eligible for awards  |  |                  | A. Harding          |             |
| Phone log details to become only unknown numbers to the brigade.  |  |                  |                     |             |
| Station repair issues   |  |                  |                     |             |
| A Harding moved that we spend up to \$150 on a small industrial rated step ladder for the station. Seconded by R. Rosentreater  |  | Yes              | W. Mackaway         |             |
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| Closed at 1436  |  |                  |                     |             |

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Chairperson..... Signature..... Date.....