



Meeting Minutes - Seahampton

Meeting: EXECUTIVE MEETING – Ref # 2017MAY
Chaired by: Warren Mackaway - Vice President
Minutes by: Anton Glover - Secretary
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date: 17/05/2017
Start Time: 18:35
Finish Time: 19:54

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.

Attendees

Anton Glover	Sam Berry	Warren Mackaway
Sam Dart	Stephen Schwetz	Col Dennis
Sue Rishman		

Apologies

Ben Wright	Mark Hocking	
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This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Members on Leave of Absence

Name:	Duration	Leave of Absence Expiry Date
Angela Hesketh	6 Months	15/04/2017
Krystal Davis	12 Months	18/11/2017
Scott Oliver	6 Months	27/05/2017
Michael Ison	12 Months	30/11/2017
Chris Smith	3 Months	10/06/2017

Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
Angie contacted about attending station	Talked to face -to-face, indicated she would be back 3 weeks ago still no sign.	
Ernest contacted about attending station	Provided screenshot on exec FB Page	

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	S.Berry	W.Mackaway	Yes

Executive Correspondence In

Date	Topic:
8th May	Yellow Shirts
10th May	2017 CABA Inspection Schedule
12th May	Return of Fire Safety Permit Books
17th May	Resource Request Form

Executive Correspondence Out

Date	Topic:
27th April	Active Members
28th April	Pushover Messaging for MyRFSCrew
8th May	Yellow Shirts
10th May	BACO Clocks Vote

10th May	2017 CABA Inspection Schedule
12th May	Return of Fire Safety Permit Books
16th May	May Meetings
17th May	Resource Request Form

Correspondence Actions

Business Arising	Action Completed	Date Completed

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted	S.Berry	W.Mackaway	Yes

Electronic Motions/Payment Requests

Motion/Payment Request Description	Outcome
Meeting change	Tied 4 votes as preferred days Wed @ 1830 and Sun @ 1000 given the brigades schedule it was held on Wednesday @ 1830
BA clock	Motion not needed, due to it passed it will be paid.

General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
Ernest Staszek - Recommendation to have probation period extended for a period of 3 months.				
Angela Hesketh - Recommendation to tell the general that she has not attended and has had time. S.Berry spoke face -to- face, indicated she would be back 3 weeks ago still no sign. If she has already been sent a letter of intent and present the evidence. Angie was sent a letter of intent on the 6th of April 2016				
Carl Hudson - Recommendation removal from brigade, indicated that he would attend but did not attend. He has been a member of the brigade before but left.				
Shaun Hollis - Recommendation to vote in as ordinary.				
Will Fosdick - Recommendation removal from brigade, if				

he wants to be a member he will have to reapply as a dual member, can still attend incident calls.																
Alex Greg - Recommendation to get a letter of intent																
Mark had spoken with auditor regarding our financial report and it should be completed within the next fortnight.																
Still no update on new Brigade Constitution so current constitution will be used for elections at 2017 AGM.																
Nominations for positions to open on Sunday, Forms will be sent out to the members, nominations will open after the general meeting, brigade fees payable by 16/09/2017																
Sue Rishman informed executive that she will not be running for the position of treasurer for 2017 / 2018.																
Drying Pole - Executive members to meet briefly after the meeting to discuss placement and location with recommendations to be put to the general meeting to have this issue rectified.																
Active Members as per the brigade constitution:																
<table border="1"> <tr> <td>Sam Berry</td> <td>Colin Dennis</td> <td>Warren Mackaway</td> </tr> <tr> <td>Mark Hocking</td> <td>Sam Dart</td> <td>Anton Glover</td> </tr> <tr> <td>Ben Wright</td> <td>Brittnie Iles</td> <td>Michael Zerbes</td> </tr> <tr> <td>Ryan Domandl</td> <td>Stephen Schwetz</td> <td>Val Dennis</td> </tr> </table>	Sam Berry	Colin Dennis	Warren Mackaway	Mark Hocking	Sam Dart	Anton Glover	Ben Wright	Brittnie Iles	Michael Zerbes	Ryan Domandl	Stephen Schwetz	Val Dennis	W.Mackaway	S.Schwetz	Yes	
Sam Berry	Colin Dennis	Warren Mackaway														
Mark Hocking	Sam Dart	Anton Glover														
Ben Wright	Brittnie Iles	Michael Zerbes														
Ryan Domandl	Stephen Schwetz	Val Dennis														
All other members are deemed non active and can only vote on Administration if they are Ordinary and financial.																
Discussion about PushOver app - To have the brigade fund Licenses for the pushover app, points were put for and against about the app.																
Plan is to have members pay fees inline with the brigade constitution and then an additional \$5 to the brigade for the brigade to purchase a License for the app. Members will be allowed to purchase through their own app store if they please.																
Once internet is at the station Stephen will leave the computer used at the station.																
This is to be brought to the general meeting.																

Next Scheduled Meeting

Location: Seahampton RFB
40 George Booth Dr
Seahampton NSW 2286

Date: 18/06/2017

Est. Start Time: 1000 hrs

Members Name	Role	Member Classification	Member Type	Voting Rights	Financial
Sam Berry	Captain	Ordinary	Operational	All Positions	Yes
Colin Dennis	Senior Deputy Captain	Ordinary	Operational	All Positions	Yes
Warren Mackaway	Deputy Captain	Ordinary	Operational	All Positions	Yes
Mark Hocking	Deputy Captain	Ordinary	Operational	All Positions	Yes
Sam Hedley	Deputy Captain	Ordinary	Operational	Administrative Only	Yes
Sam Dart	Deputy Captain	Ordinary	Operational	All Positions	Yes
Alex Gregg		Ordinary	Reserve	Administrative Only	Yes
Angela Hesketh		Ordinary	Reserve	Administrative Only	Yes
Anton Glover	Secretary	Ordinary	Operational	All Positions	Yes
Benjamin Wright	Field Rep	Ordinary	Operational	All Positions	Yes
Brittne Iles		Ordinary	Operational	All Positions	Yes
Carl Hudson		Probationary	Reserve	Non Voting Member	No
Christopher Smith		Ordinary	Reserve	Administrative Only	Yes
Deborah Young		Ordinary	Operational	Administrative Only	Yes
Ernest Szaszek		Probationary	Reserve	Non Voting Member	No
Geordie Farish		Probationary	Operational	Non Voting Member	No
Jack Parsons		Ordinary	Reserve	Administrative Only	Yes
Joshua Coder		Ordinary	Reserve	Non Voting Member	No
Kent De Lange		Ordinary	Operational	Non Voting Member	No
Kerrie-Anne Schwetz		Ordinary	Reserve	Administrative Only	Yes
Kystal Davis		Ordinary	Reserve	Administrative Only	Yes
Michael Cooksley		Ordinary	Reserve	Non Voting Member	No
Michael Ison		Ordinary	Reserve	Administrative Only	Yes
Michael Scales		Ordinary	Reserve	Administrative Only	Yes
Michael Zerbes		Ordinary	Operational	All Positions	Yes
Peter Hill		Probationary	Reserve	Non Voting Member	No
Rhys Whitehorn		Probationary	Reserve	Non Voting Member	No
Robert Beath		Probationary	Reserve	Non Voting Member	No
Ryan Domandl		Ordinary	Operational	All Positions	Yes
Sam Clemenson-Bird		Ordinary	Operational	Non Voting Member	No
Scott Oliver		Ordinary	Reserve	Administrative Only	Yes
Shaun Hollis		Probationary	Operational	Non Voting Member	No
Sonia Wright		Ordinary	Operational	Administrative Only	Yes
Stephen Schwetz	Field Rep	Ordinary	Operational	All Positions	Yes
Stuart McCash		Ordinary	Reserve	Administrative Only	Yes
Susan Rishman	Treasurer	Administration		Administrative Only	Yes
Trent Cullhane		Probationary	Reserve	Non Voting Member	Yes
Vaina Dennis		Ordinary	Operational	All Positions	Yes
William Fosdick		Probationary	Reserve	Non Voting Member	No

