



Meeting Minutes - Seahampton

Meeting: EXECUTIVE MEETING – Ref #2017OCT
Chaired by: Stephen Schwetz - President
Minutes by: Kerrie Schwetz - Secretary
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date: 15/10/2017
Start Time: 1019 hrs
Finish Time: 1106 hrs

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 The use of * preceding is a time reference to the duration into the meeting recording at which the action was taken.

Attendees

Stephen Schwetz	Sam Dart	Geordie Farish
Warren Mackaway	Ben Wright	Colin Dennis
Kerrie Schwetz		

Apologies

Anton Glover	Mark Hocking	
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This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
Peter Hill - Has attended meetings and 1 training night, keeps in communication but rarely attends weekends or training and progress is very slow. At this stage he is probably not beneficial to the brigade, Colin will advise that he has another month to improve or he will be removed from the brigade.		
Fridges - Sam Dart has looked into the issue with the fridges and vending machine in the kitchen, will be possible to fix.		
Parking and Station lines - station lines have been scraped but no further work has been completed.		

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Steve	Geordie	Carried

Executive Correspondence In

Date	Topic:
20/09/17	Caltex Starcash

Executive Correspondence Out

Date	Topic:
21/09/2017	Caltex StarCash

Correspondence Actions

Business Arising	Action Completed	Date Completed

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes

Correspondence added after meeting due to partial absence of secretary

Electronic Motions/Payment Requests

Motion/Payment Request Description	Outcome
None	

General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
<p>2 applications for new membership have been received from outside our 10km radius. Executive agreed that unless there are special circumstances (ie brigade transfer, previous member, etc) that would make the member beneficial to the brigade we no longer accept applications from outside our area.</p> <p>Motion put forward to accept Ken Curtis as he is a current RFS member in Tamworth, on a probationary basis to assess his availability for crew weekends / incidents etc.</p>	Warren Mackaway	Stephen Schwetz	5 for, 3 against. Carried	
<p>Rob Beath's probation has expired and is up for vote at the general meeting.</p> <p>Executive recommends extending his probation by 3 months. During this time he will need to fulfil the probationary members requirements as set out in the brigade rules, including meetings and training activities.</p>				
<p>Ernest Stazek's probation has expired and is up for vote at the general meeting.</p> <p>Executive recommends removing Ernest from the brigade register as his probation has been extended a number of times and he has not fulfilled the requirements to be voted as an ordinary member.</p>				
<p>Warren and Colin to look into ordering new pagers from fire control as we have run out and are now short. Rhys's pager was broken this week after falling from his pocket and being run over by the Cat 1 - members need to take more care with equipment and will be required to fill out a damage form in future.</p>				
All Members are now financially current				

Colin to update the activity spreadsheet prior to next meeting				

Next Scheduled Meeting

Location: Seahampton RFB
40 George Booth Dr
Seahampton NSW 2286

Date: 19/11/2017

Est. Start Time: 1000 hrs