



# NSW RURAL FIRE SERVICE

## Meeting Minutes - Seahampton

**Meeting:** EXECUTIVE MEETING – Ref # 2017MAR  
**Chaired by:** Warren Mackaway - Vice President  
**Minutes by:** Anton Glover - Secretary  
**Location:** Seahampton RFB  
40 George Booth Dr  
Seahampton NSW 2286  
**Date:** 19/03/2017  
**Start Time:** 13:46  
**Finish Time:** 14:11

### Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.

#### Attendees

Anton Glover	Stephen Schwetz	Warren Mackaway
Sam Dart	Sue Rishman	Col Dennis
Ben Wright		

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....  
Secretary..... Signature..... Date.....

## Apologies

Sam Berry	Mark Hocking	
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## Members on Leave of Absence

Name:	Duration	Leave of Absence Expiry Date
Angela Hesketh	6 Months	15/04/2017
Krystal Davis	12 Months	18/11/2017
Scott Oliver	6 Months	27/05/2017
Michael Ison	12 Months	30/11/2017
Chris Smith	3 Months	10/06/2017

## Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
The Window tinting was not endorsed by Engineering for tankers.		
No information as yet to when Ernest Staszek finishes his probation or when it was extended to.		

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Steve Schwetz	Sue Rishman	Yes

## Executive Correspondence In

Date	Topic:
24/02/2017	District Validation – Rhys Whitehorn
27/02/2017	Elltiki Spruce – Resignation
02/03/2017	LM BMT meeting – Thursday 23 March 2017
13/03/2017	Special meeting of Lake Maquarie BMT – Wednesday 5 April 2017
15/03/2017	Final Agenda – Lake Mac BMT – Thursday 23 March 2017
10/03/2017	LOA Chris

## Executive Correspondence Out

Date	Topic:

## Correspondence Actions

Business Arising	Action Completed	Date Completed

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted	Steven Schwetz	Sue Rishman	Yes

## Electronic Motions/Payment Requests

Motion/Payment Request Description	Outcome
Approval to spend up to \$150 for Printer Ink and Toner	Passed
Approval to spend \$78 to reimburse Anton Glover for BA Medical	Passed
Approval to spend up to \$75 on ANZAC Day Wreath	Passed

## General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
Approval for Chris Smith's LOA request is required. Motion: To accept Chris Smith's LOA.	Warren Mackaway	Sam Dart	Yes	
Steve brought up utilising MyRFS crew than what it currently is. This would save having to build features into the database that already exist on MyRFS Crew. The consensus was in agreeance but proper clarification should be sought from Sam Berry and Mark Hocking. Stephen will investigate the system further and consider the MyRFS job checklist as well.				

Membership application for Robert Beath was discussed. Motion: to accept Robert Beath as a probation. Discussion as to his acceptance. Will also be told what is expected	Warren Mackaway	Ben Wright	Yes 6-1	
The paper work from Alison's transfer request is also to be destroyed.				

### Next Scheduled Meeting

**Location:** Seahampton RFB  
40 George Booth Dr  
Seahampton NSW 2286

**Date:** 16/04/2017

**Est. Start Time:** 1000 hrs

christopher smith <christopherjsmith@hotmail.com>

Mar  
10

to me

I would like to take approx 3 months loa due to medical reasons to get back onto my medication again so I can get better through my mental health i have full commitment in returning once i have been onto my medication for a period of time

Kind regards chris smith