



SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General	Date:	16/01/11
Location:	Station	Time Opened:	1303
Chairperson:		S. Colefax	
Minutes Reference Number:		0033	

Members In Attendance		
A. Harding	S. Colefax	W. Mackaway
M. Hocking	J. Asquith	C. Dennis
V. Dennis	I. Douglas	D. Douglas
S. Douglas	G. Ward	M. Weigner
C. Irwin	S. McCash	

Apologies		
M. Ison	D. Hofman	N. Hudson
M. Hudson	C. Hudson	S. Berry
Motion: That the Apologies be Accepted.		
Moved: C Dennis	Seconded: W Mackaway	Carried? Yes

Minutes From Previous Meeting		
Motion: That the minutes of the previous meeting be accepted as true & correct.		
Moved: W Mackaway	Seconded: C Dennis	Carried? Yes

Business Arising From Previous Minutes			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Certificate of Appreciation for Where Old Friends Meet		A. Harding	
Santa Run to be discussed at General Business			

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

Correspondence In				
NPBS Statement		Memo: Portable Fire Ground Radios		
Donation from Oceanic Coal \$6573.05		Memo: Aircraft Accident Procedures		
Gas Pipeline Relocation Information				
Correspondence Out				
Nil				
Motion: That the Correspondence be accepted.				
Moved:	C Dennis	Seconded:	V Dennis	Carried? Yes

Business Arising From Correspondence			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date

Captain's Report			
Summary:	2010 – 212 Calls Total, Callout times – 90% 9min or less, lots of training to be done this year to meet CABA requirements. Donations; still waiting on radios, CABA and eFlares.		
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Motion: That the Captain's Report be accepted.			
Moved:	C Dennis	Seconded:	M Weigner
			Carried? Yes

President's Report			
Summary:	Big year includes extensive training, BA Equipment Install, Station Extensions, Water Tanks to be swapped over by Council at some stage.		
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Motion: That the President's Report be accepted.			
Moved:	A Harding	Seconded:	J Asquith
			Carried? Yes

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Treasurer's Report					
Summary:	\$17751.81 – Closing Balance – NPBS. Petty cash closing balance \$89.70				
	Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date	
Motion: That the Treasurer's Report be accepted & bills as listed be paid.					
Moved:	V Dennis	Seconded:	A Harding	Carried?	Yes

General Business				
	Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
	Santa Run – Objection to Run not attending to station till last. Santa Run SOP Discussion. C Dennis moved that start time of Santa Run be moved from 1800 to 1730, and revised if necessary after next run. Seconded by A Harding.	Yes		
	Purchase of Brigade Santa Suit. A Harding moved that the brigade purchase a Santa Suit for up to \$150. Seconded by C Dennis.	Yes		
	World's Greatest Shave – Brigade Donation. V Dennis moved that the brigade donate \$150 total across the 3 members (Alistair H, Jen A, Mark H) participating. Seconded by S Colefax.	Yes		
	Station PC's limited from games. Less time spent on personal computers and more station activities to be completed. Crew leaders to set the example and take the initiative in getting the jobs done.			
	Landscaping – Moving top and side garden into 1 big, low maintenance native garden on slope in front of flagpole. C Dennis moved that the brigade go ahead with moving these gardens. Seconded by M Weigner.	Yes		
	G Ward moved that the brigade run Harassment training/workshop for ALL members during training session after GM in FEB. Seconded by A Harding.	Yes		
	Notification for Contact Preferences for primary contact. Update List.			
	Safety Induction – Discussion about All members needing to re-sit new computer-based SI Assessment.			
	Training Calender is now released.			
	The Lakes Team is now posting on state wide MyRFS website.			
	I Douglas approaching 10yr service medal.			

Meeting closed @ 1432 hours

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Chairperson..... Signature..... Date.....