



## Meeting Minutes - Seahampton

**Meeting:** SPECIAL GENERAL MEETING – Ref #MAR2018  
**Chaired by:** Stephen Schwetz - President  
**Minutes by:** Anton Glover – Executive Member  
**Location:** Seahampton RFB  
 40 George Booth Dr  
 Seahampton NSW 2286  
**Date:** 18/03/2018  
**Start Time:** 13:33 hrs  
**Finish Time:** 14:41hrs

### Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.  
 The use of \* preceding is a time reference to the duration into the meeting recording at which the action was taken.

### Attendees

Mark Hocking	Col Dennis	Kent DeLange
Warren Mackaway	Rhys Whitehorn	Michael Zerbes
Val Dennis	Peter Hill	Ryan Domaldo

### Apologies

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....  
 Secretary..... Signature..... Date.....

Krystal Davies	Debbie Young	Angie Hesketh
Rob Beath	Sam Dart (FC – arrived 1410hrs)	Ben Wright (FC – arrived 1410hrs)
Gordie Farish (FC – arrived 1410hrs)	Sam Hedley	

### Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	W Mackaway	M Zerbes	Yes

### Correspondence In

Date:	Topic:

### Correspondence Out

Date:	Topic:

### Correspondence Actions

Business Arising	Action Completed	Date Completed
List to be presented next meeting		

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted			

### Captain's Report

See Attached Report as tabled.

## President's Report

N/A

## Treasurer Report

See Attached Report as tabled.

Business Arising	Action Completed	Date Completed

Treasurer's Report - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Treasurer's Report be accepted & any bills as listed be paid	S Schwetz	C Dennis	Yes

## Workplace Health and Safety

Business Arising	Action Completed	Date Completed
Nil		

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
New information and charts on notice board in kitchen				

## Special General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
<b>2018 Constitution Discussion and voting</b>				
Accept 2018 Brigade Constitution as per attached wording. Motion: See attached	M Hocking	W Mackaway	10-0 Yes	16/06/2018
<b>New Brigade Rules</b>				
Rule 1 -	M Hocking	A Glover	10-0 Yes	16/06/2018

Motion: Moved to not create brigade rule and remain as per constitution				
Rule 2 - Motion: Moved to not create brigade rule and remain as per constitution	M Hocking	W Mackaway	10-0 Yes	16/06/2018
Rule 3 - Accept Brigade Rule 3 as per attached wording. Motion: See attached	W Hocking	S Schwetz	10-0 Yes	16/06/2018
Rule 4 - Motion: Moved to not create brigade rule and remain as per constitution	M Hocking	W Mackaway	10-0 Yes	16/06/2018
Rule 5 - Accept Brigade Rule 5 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Rule 6 - Accept Brigade Rule 6 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Rule 7 – Wording amendment discussion Accept Brigade Rule 7 as per attached wording. Motion: See attached	M Hocking	W Mackaway	10-0 Yes	16/06/2018
Rule 8 - Motion: Moved to not create brigade rule and remain as per constitution	M Hocking	W Mackaway	10-0 Yes	16/06/2018
Rule 9 - Motion: Moved to not create brigade rule and remain as per constitution	M Hocking	W Mackaway	10-0 Yes	16/06/2018
Rule 10 – Wording amendment discussion Accept Brigade Rule 10 as per attached wording. Motion: See attached	M Hocking	C Dennis	9-0 1 abstained Yes	16/06/2018
Rule 11 - Accept Brigade Rule 11 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
Rule 12 - Accept Brigade Rule 12 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018

Rule 13 - Accept Brigade Rule 13 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Rule 14 - Accept Brigade Rule 14 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Rule 15 - Accept Brigade Rule 15 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
Rule 16 - Accept Brigade Rule 16 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Rule 17 - Accept Brigade Rule 17 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
<b>New Standing orders</b>				
Standing Order 1 - Accept Standing Order 1 as per attached wording. Motion: See attached	M Hocking	C Dennis	10-0 Yes	16/06/2018
Standing Order 2 - Accept Standing Order 2 as per attached wording. Motion: See attached	M Hocking	C Dennis	10-0 Yes	16/06/2018
Standing Order 3 - Accept Standing Order 3 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
Standing Order 4 - Accept Standing Order 4 as per attached wording. Motion: See attached	M Hocking	A Glover	10-0 Yes	16/06/2018
Standing Order 5 - Accept Standing Order 5 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
Standing Order 6 - Accept Standing Order 6 as per attached wording. Motion: See attached	M Hocking	S Schwetz	10-0 Yes	16/06/2018
<b>General business</b>				

Lawn mower needs maintenance and some minor repair.				
T Norris' father is donating metal roofing hats for the awning, and allowing us to use his account to gain a discount on final timber purchases to complete awning. Receipt will be provided for easy payment.				
ANZAC Day - Brigade members interested to attend West Wallsend Ceremony. Motion: to spend upto \$75 for purchase of ANZAC Wreath on brigades behalf.	C Dennis	S Schwetz	Yes	
Communications day at West Wallsend for an information day. Col to put out a form for EOI.				
Invite to Edgeworth community pre-school for brigade to visit and talk – Date currently not set. EOI to come.				
FYI Michael Scales on LOA for 6 months.				

### Next Scheduled meeting

**Location:** Seahampton RFB  
40 George Booth Dr  
Seahampton NSW 2286

**Date:** 15 / 04 / 2018

**Est. Start Time:** 1300 hrs