



MEETING MINUTES - SEAHAMPTON

Meeting: EXECUTIVE MEETING – Ref #16.2014
Chaired by: Mark Hocking - President
Attendees: Sue Rishman, Michael Ison, Sam Berry, Mark Hocking, Scott Oliver, Warren Mackaway, Ben Wright
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date and time: 06/12/2014 @ 1114
Minutes by: Michael Ison - Secretary

1 Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 Add additional rows as required.

Apologies

Angie Hesketh	Sam Dart	

Minutes from Previous Meeting

Business Arising	Carried	Assigned to	Due Date
N/A	N/A	N/A	N/A

Minutes from Previous Meeting - Accepted	Moved	Carried
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct	Moved: Sam Berry Seconded: Ben Wright	Yes

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

Secretary..... Signature..... Date.....

Correspondence

Correspondence IN	
Volunteering enquiry Nikki Hanison	Email from John RE: UPDATE on extensions
Membership applications sent to MCU – William	Newcastle Permanent statement 02/11/2014`
BMT Forum Notification	Update from Sam Berry RE: stateion extensions
Additional Exec Meeting Called – Mark Hocking	Membership Enquiry – Chap Hopkin
Membership Enquiry Matt Sellers	BMT Forum Reminder

Correspondence OUT	
Extension email sent to John	Letter to Graham Ward
Additional Exec Meeting Called	

Business Arising	Carried	Assigned to	Due Date
<p>Extensions have been approved, however waiting on sizing for roller doors. Builder has stated we require a full DA for both bays, however, there are currently objections with lakes district. Objections will be addressed in turn with fire control.</p> <p>Sam Berry's recommendation is regardless of the outcome to apply for the full DA as opposed to getting 2 individual ones</p>	N/A	Fire control/Sam Berry	ASAP

Correspondence - Accepted	Moved	Carried
Motion: The Correspondence be accepted as true & correct	Moved: Michael Ison Seconded: Ben Wright	Yes

General Business

Discussions & Details of Motions	Moved	Carried	Assigned to	Due Date
Membership Application – Nikki Hanison Motion raised to accept Nikki	Sam Berry Seconded: Ben Wright	Yes	Ben Wright	ASAP
Motion raised to spend up to \$150 on lollies for Santa run	Sam Berry Seconded: Michael I	Yes	Sue Rishman	ASAP
Brigade to bag and tag lollies	N/A	N/A	Available Members	ASAP
Motion raised to spend \$120 on awards for Christmas party	Mark Hocking Seconded: Ben Wright	Yes	Mark Hocking	ASAP
Awards for Christmas Party Firefighter of the year Probationary member of the year Officer of the year Training Effort of the year Water logged Award Shane Saxby Junior Award I have a life Award The Shit Stirrer Award Ouch that hurt Award Have you got enough paper award I don't qualify for any of the above award	N/A	N/A	N/A	N/A
Motion to purchase items on the Glencore donation list with the proviso that the intrinsically safe radios are above quoted price of \$900 to come back to executive committee. Sam Berry to source radios if under the price. If above price Sam to source quotes for exec	Warren Mackaway Seconded: Sam Berry	Yes	Sam Berry	ASAP
Start and finishing times for Christmas party Set up 1100 Start 1200 Packup 1500 (Approx)	Scott Oliver	N/A	N/A	N/A
Data plans for tablets – Mark hocking to talk to Telstra	Scott Oliver	Yes	Mark Hocking	N/A
Sam Berry to organise inverter for Cat 1's accessories (I.E Dashcam)	Sue Rishman Seconded: Ben Wright	Yes	Sam Berry	25/01/2015
Work cover could be attending station, just be aware that the possibility for us being scrutinised on all WH&S issues is high, please be vigilant and aware of the situation	N/A	N/A	N/A	N/A
Should a safety audit be added to the duty weekend	Sue	Yes	Sam Berry	25/01/2015

Sam Berry is to implement this	Rishman			
Joint BMT Meeting Sam Berry and Ben Wright to attend	Sam Berry	Yes	Sam Berry/Ben Wright	11/12/2014
Motion to purchase new chairs for station up to the value of \$140	Warren Mackaway	Yes	Sue Rishman	25/01/2015
Meeting closed @ 1210				

Next meeting

Date	Start time	Finish time	Location
25/01/2015	1100hrs	1230hrs	Seahampton Station 40 George Booth Dr Seahampton NSW 2286