

SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General I	Date:	21/10/2012
Location:	Station	Time Opened:	13:11
	Chairperson:	W. Mackaway	
Minutes F	Reference Number:	0056	

	Members In Attendance	
A. Harding	W. Mackaway	C. Dennis
V. Dennis	M. Ison	I. Douglas
D. Douglas	J. Davies	J. Beattie
S. McGaffin	M. Cooksley	
Visitors:		
S. Davis		
Kim. Davis		
Krystal. Davis		
S. Oliver		
		·
		·

	Apologies	
M. Hudson	C. Hudson	G. Ward
S. Berry	M. Hocking	
Mo	otion: That the Apologies be Accepted.	
Moved: V. Dennis	Seconded: C. Dennis	Carried? Yes

Minutes From Previous Meeting				
Motion: That the minutes of the previous meeting be accepted as true & correct.				
Moved: J. Beattie	Seconded:	V. Dennis	Carried?	Yes

Business Arising From Previous Minutes			
Discussion & Details Of Any Motions,	Vote	Task	Due
Including Mover & Seconder	Carried?	Assigned To	Date
Still waiting for new air conditioner to be installed, we've had			
to wait for repair work to wall where old air conditioner was			
pulled out.			
Teamer – discussion about usage. Members not very happy with it at the moment. Particularly as iPhone app is only free			
for 40 days, and messages get truncated. Agreed to keep			
using for the balance of the trial period.			

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Chairperson	Signature	Date	

	ondence In			
NPBS Statements			val – Relay for Li	fe
Carragna	ndonoo Oı	.+		
Correspo	<u>ndence Οι</u>	11		
Motion: That the Corre		e accepted.	0	Vac
Moved: C. Dennis Seconded	J. Beattie		Carried?	Yes
Business Arising F	rom Corre	spondenc	е	
Discussion & Details Of Any Motions		Vote	Task	Due
Including Mover & Seconder		Carried?	Assigned To	Date
	's Report			
Summary: 21 calls for the month of September				
9 minutes or less. 329 man hours. C		e only going Vote	to only get busie Task	
Discussion & Details Of Any Motions Including Mover & Seconder		Carried?	Assigned To	Due Date
morading mover a cocondor		ournou.	7 toolgirou 10	Date
Motion: That the Capt		e accepted.	1	
Moved: V. Dennis Seconded:	M. Ison		Carried?	Yes
Preside	nt's Report			
Summary: Nil	it 3 Heport	•		
Discussion & Details Of Any Motions	ı	Vote	Task	Due
Including Mover & Seconder		Carried?	Assigned To	Date
•				
Making That the Dunci			l l	
Motion: That the Presidence Seconded:		oe accepted.	Carried?	

		Treasure	r's Report	•		
Summary:	Balance of main accou	int: \$3837.90,	gift account:	\$14765.09,	petty cash: \$28.	10, social
	Discussion & Details Of Including Mover & S			Vote Carried?	Task Assigned To	Due Date
	Motion: That the Trea	surer's Report	be accepted	l & bills as lis	ted be paid.	
Moved:	A. Harding	Seconded:	M.Ison		Carried?	Yes

General Business			
Discussion & Details Of Any Motions,	Vote	Task	Due
Including Mover & Seconder	Carried?	Assigned To	Date
C. Dennis reminded everyone about re-stocking the truck			
when coming back from firecalls, also removing rubbish from			
the truck.			
J. Beattie asked if DSU keys have been ordered, A. Harding			
advised yes, waiting for delivery.			
J. Beattie asked if it's ok to put extra frozen bottles in the esky			
on hot days, yes. J. Davies requested that eskies be wiped			
down each week as well to prevent mould growth.			
S. McGaffin reminded everyone that Christmas is rapidly			
approaching – need some ideas for Christmas party. S.			
McGaffin will put something on facebook for suggestions.			
W. Mackaway advised the meeting about using spraypaint –			
we recently had to throw out 5 cans of paint because they			
were clogged up.			
W. Mackaway talked about replacing the filler hoses. They	Yes	Alistair	
are getting old now and need to be replacing. Discussed			
either non-perc or continuing with PVC. C. Dennis moved that			
we stick with PVC and spend up to \$450 on replacement filler			
hose. Seconded V. Dennis			
W. Mackaway advised that he found some out of date stuff in		S. McGaffin	
the ration packs. S. McGaffin to liaise with W. Mackaway on			
stocking them. A. Harding requested that coffee and sugar be			
supplied in the individual serves, also that there was probably			
a bit too much lolly type food – should be looking at low GI			
foods. Crew leaders have to remember to re-stock when			
coming back to station.			
A. Harding asked if anyone had thought about variations to			
active status. Not specifically. D. Douglas asked if Comm. Ed			
activities counted – not at the moment. W. Mackaway & C.			
Dennis of the opinion to leave it to the discretion of the Executive Committee.			
Extensions: A. Harding has been in contact with Lake			
Macquarie City Council Councillor B. Adamthwaite (an ex			
member of the brigade). He requested information from			
council as to why the extensions were taking so long. He's			
been advised that they should be starting shortly, and should			
be finished by the end of the financial year.			
A. Harding reminded the meeting that water in the fridge is for			
re-stocking the trucks. Shouldn't be used just casually around			
the station.			
A. Harding moved that we accept Scott Finlay as a	Yes		
probationary member. Seconded by J. Beattie			
production of the policy of th	I	1	

probationary member. Seconde		103		
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Chairperson	Signature	Da	116	

W. Mackaway moved that we accept Kym Davis as a probationary member. Seconded by M. Ison	Yes	
C. Dennis moved that we accept Shane Davis as a probationary member. Seconded by I. Douglas	Yes	
I. Douglas moved that we accept Krystal Davis as probationary member. Seconded by C. Dennis	Yes	

Meeting closed @ 1358 hours

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Chairperson	Signature	Date	

Seahampton Rural Fire Brigade PO Box 146 West Wallsend NSW 2286

Profit & Loss Statement

September 2012

21/10/2012 11:04:19

Income Grants & Reimbursements Total Income	\$700.00 \$700.00
Cost of Sales Freight Total Cost of Sales	\$12.00 \$12.00
Gross Profit	\$688.00
Expenses Supplies - Station/Welfare Equipment Expenses Equipment Maintenance & Repair Office Equipment Firefighting Equipment Total Equipment Expenses Hardware Admin Expenses Internet Access Total Admin Expenses Total Expenses	\$42.68 \$46.45 \$872.73 \$161.62 \$1,080.80 \$7.23 \$45.00 \$45.00 \$1,175.71
Net Surplus / (<mark>Deficit</mark>)	- <mark>\$487.71</mark>

Seahampton Rural Fire Brigade PO Box 146

PO Box 146 West Wallsend NSW 2286

Bank Register

1/09/2012 To 30/09/2012

21/10/2012

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11:04:46							i ago i
11.04.40	ID#	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
6000 EFT EFT TRO TRO CRO EFT EFT EFT EFT EFT EFT EFT	General Account - Club						
	60003	CD	4/09/2012	Harvey Norman		\$960.00	\$2,421.92
	EFT	CD	4/09/2012			\$12.80	\$2,409.12
	EFT	CD	4/09/2012			\$39.90	\$2,369.22
	TR000060	CD	4/09/2012	Reimburse general accoun	\$960.00		\$3,329.22
	TR000061	CD		Money Transfer		\$1.00	\$3,328.22
	CR000341	CR	20/09/2012	Australian Taxation Office	\$128.00		\$3,456.22
	EFT	CD	24/09/2012			\$7.95	\$3,448.27
	EFT	CD		Woolworths		\$3.60	\$3,444.67
	EFT	CD		Woolworths		\$32.55	\$3,412.12
		CD		Parsons Outdoor Power E		\$39.00	\$3,373.12
	EFT	CD	24/09/2012			\$12.10	\$3,361.02
		CD		Hocking, Mark		\$36.62	\$3,324.40
		CD		Hocking, Mark		\$137.00	\$3,187.40
		CD	28/09/2012			\$49.50	\$3,137.90
	CR000340	CR	28/09/2012	Lake Macquarie City Coun	\$700.00		\$3,837.9 0
					\$1,788.00	\$1,332.02	
-	Gift Account - Rapid Saver						
	TR000060	CD		Reimburse general accoun		\$960.00	\$14,264.09
	TR000061	CD		Money Transfer	\$1.00		\$14,265.09
	CR000343	CR	15/09/2012	Bank Deposit	\$500.00		\$14,765.09
					\$501.00	\$960.00	
1-1170	Petty Cash						
	1585283	CD	7/09/2012	Coles		\$7.55	<mark>\$28.10</mark>
					\$0.00	\$7.55	
1-1180	Undeposite	d Fun	ds				
				Bank Deposit		\$500.00	\$0.00
					\$0.00	\$500.00	

Seahampton RFB Social Club

PO Box 146 West Wallsend NSW 2286

Profit & Loss Statement

September 2012

21/10/2012 11:32:00

Income Vending Machine Member Subscriptions Total Income	\$214.70 \$4.00 \$218.70
Cost Of Sales Food & Drink Total Cost Of Sales	\$206.55 \$206.55
Gross Profit	<u>\$12.15</u>
Expenses Meals for meetings/training Total Expenses	\$18.74 \$18.74
Net Profit <mark>/(Loss)</mark>	-\$6.59

Seahampton RFB Social Club

PO Box 146 West Wallsend NSW 2286

Bank Register

1/09/2012 To 30/09/2012

21/10/2012 Page 1 11:31:17 ID# **Withdrawal** Src **Date** Memo/Payee **Deposit Balance** 1-1100 **Social Account** CR000047 CR 13/09/2012 Vending Machine \$34.10 \$1,165.90 **EFT** CD 16/09/2012 Aldi \$17.90 \$1,148.00 16/09/2012 Bank Deposit CR000050 CR \$4.00 \$1,152.00 24/09/2012 Woolworths CD **EFT** \$123.65 \$1,028.35 **EFT** CD 24/09/2012 Coles \$65.00 \$963.35 24/09/2012 Coles \$18.74 **EFT** CD \$944.61 CR000051 CR 30/09/2012 Vending Machine \$180.60 \$1,125.21 \$218.70 \$225.29 1-1180 **Undeposited Funds** 16/09/2012 Benjamin Wright CR000048 CR \$2.00 \$2.00 CR000049 CR 16/09/2012 Sonia Wright \$2.00 \$4.00 CR000050 CR 16/09/2012 Bank Deposit \$2.00 \$2.00 16/09/2012 Bank Deposit CR000050 CR \$2.00 \$0.00 \$4.00 \$4.00