



## SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General	Date:	20/03/11
Location:	Station	Time Opened:	13:09
Chairperson:		S. Colefax	
Minutes Reference Number:		0036	

Members In Attendance		
A. Harding	S. Colefax	R. Donolato
D. Carter	C. Dennis	M. Hocking
C. Irwin	M. Weigner	A. Williams
W. Mackaway	J. Asquith	

Apologies		
S. Berry	V. Dennis	I. Douglas
L. Blazey	C. Smith	M. Hudson
C. Hudson	G. Ward	
Motion: That the Apologies be Accepted.		
Moved: D. Carter	Seconded: M. Hocking	Carried? Yes

Minutes From Previous Meeting		
Motion: That the minutes of the previous meeting be accepted as true & correct.		
Moved: M. Hocking	Seconded: C. Irwin	Carried? Yes

Business Arising From Previous Minutes			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date
Donation from C. Young – a letter was sent a couple of days after the last general meeting. No response has been received. If someone can get me the number I'll try ringing her.		A. Harding	

This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....

<b>Correspondence In</b>				
Memo: CABA Medicals		Assorted Activity Proposal Approvals		
Memo: CABA cylinder contamination		W. Mackaway resignation from Training Officer		
Fax: Stores equipment		Bill: Australia Post PO Box renewal		
NPBS Statements				
<b>Correspondence Out</b>				
Letter to C. Young				
Motion: That the Correspondence be accepted.				
Moved:	C. Dennis	Seconded:	M. Weigner	Carried? Yes

<b>Business Arising From Correspondence</b>			
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date

<b>Captain's Report</b>			
Summary:	12 incidents for Feb, responded to 11, 90% in 6 min or less. CABA is even closer, should have 7 people qualified by early next month. We are getting more calls to structural type incidents, in the most recent AFA, FRNSW didn't turn up. Demonstrates that we will need this new equipment in the future. Now have a 25mm pistol on the large live reel as a trial – but remember these use more water. Discussion about pressure when starting pump – general rule is pump should be running at 700-1000kpa from start up.		
	Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To Due Date
Motion: That the Captain's Report be accepted.			
Moved:	M. Hocking	Seconded:	C. Irwin Carried? Yes

<b>President's Report</b>			
Summary:	Thanks to all who turned up for the special meeting this morning. Think we all learned something from it.		
	Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To Due Date
Motion: That the President's Report be accepted.			
Moved:	M. Weigner	Seconded:	C. Dennis Carried? Yes

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Chairperson..... Signature..... Date.....

<b>Treasurer's Report</b>					
Summary:	Balance of main account: \$2750.09, Balance of rapid saver: \$13000.00, Balance of petty cash: \$155.60				
Discussion & Details Of Any Motions, Including Mover & Seconder			Vote Carried?	Task Assigned To	Due Date
Bill for renewal of PO Box - \$86			Yes		
Motion: That the Treasurer's Report be accepted & bills as listed be paid.					
Moved:	C. Irwin	Seconded:	M. Hocking	Carried?	Yes

<b>General Business</b>				
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
Mobile phone in the Cat 1 is starting to play up – connection doesn't always work. Doesn't turn on when you start the truck. Plus we're paying for a phone for the Cat 7 but it isn't there. Options: Should have Bluetooth, and would be good if it switches on when the truck turns on. We'll investigate some options. It may even be an option to get rid of the phones altogether. Think about it over the month and discuss at next meeting.				
Remember to turn off the GPS after use; otherwise the internal battery goes flat. A. Harding to purchase a replacement battery for the Cat 7 GPS			A. Harding	
S. Berry wants to know whether we could purchase a smaller chainsaw for the Cat 7. Discussions over potential use and storage. Would it be serviced by control or would we have to pay for those things ourselves? Possibility of getting a cheap ex-training one? Will investigate prices and report back next meeting.				
M. Hocking enquired as to whether there was a rule or standard for starting the pump before responding to an incident. Discussion over various priorities and situations. A. Harding advised that it's up to the crew leader. However, reminder that we should minimise the amount of time that engines (pump or truck) are running inside the station.				
Extension update: Steve Raymond has advised that he's hopeful that the DA would be done sometime in May. Once that is done then work can start.				
From the Hunter Alliance Briefing: Call on the signposted UHF channel during business hours (i.e. roughly 0600-1800 Mon-Sat). Outside of those hours security operates on UHF 24. They have UHF 35 as an emergency channel, however this will shortly change to a separate VHF channel.				

Meeting closed @ 14:20 hours

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Chairperson..... Signature..... Date.....