



SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General	Date:	20.11.2011
Location:	Station	Time Opened:	1302
Chairperson:		Mark Hocking	
Minutes Reference Number:		0044	

Members In Attendance		
Mark Hocking	Alistair Harding	Warren Mackaway
Michelle Hudson	Carl Hudson	Col Dennis
Val Dennis	Jay Beattie	Michael Ison
Roger Rosentreter	Sherrell McGaffin	

Apologies					
Nathan Hudson	Sam Berry				
Motion: That the Apologies be Accepted.					
Moved:	Col Dennis	Seconded:	Warren Mackaway	Carried?	Yes

Minutes From Previous Meeting					
Motion: That the minutes of the previous meeting be accepted as true & correct.					
Moved:	Jay Beattie	Seconded	Warren Mackaway	Carried?	Yes

Business Arising From Previous Minutes				
Discussion & Details Of Any Motions, Including Mover & Seconder	Vote Carried?	Task Assigned To	Due Date	
A. Harding advised that we no longer need to purchase a new router. The internet problems were occurring due to the alarm system trying to dial out. This has been rectified.				
Brigade fees – brigade rule forwarded to Team Manager for approval.				
Tally tags- not yet purchased				
W. Mackaway not yet looked into replacing the ladder to the mezzanine.				

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Chairperson..... Signature..... Date.....

Correspondence In					
Letter from Rosco Club with donation			Theiss Pty Limited \$180.00		
Memo- operational safety inspections report			Activity proposal – relay for life 5-6/11-2011		
Activity proposal- Shortland festival 23/11/2011			Notification of roadworks – Sunday 13 nov- Monday 14 nov 2011.		
Correspondence Out					
Letter of thanks to Rosco club Inc.			Letter of thanks to KPG Transport for donation		
Naming of private road in subdivision			Re- change of bank account		
Motion: That the Correspondence be accepted.					
Moved:	Alistair Harding	Seconded:	Michael Ison	Carried?	Yes

Business Arising From Correspondence				
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
NIL				

Captain's Report				
Summary:	See attached			
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
Motion: That the Captain's Report be accepted.				
Moved:	Col Dennis	Seconded:	Roger Rosentreter	Carried? Yes

President's Report				
Summary:	M. Hocking thanked for the team in the relay for life the total raised was \$1857.30. Also well done for the call out times.			
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
Motion: That the President's Report be accepted.				
Moved:	Jay Beattie	Seconded:	Carl Hudson	Carried? yes

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Treasurer's Report					
Summary:	Business Cheque Account \$1508.96, New General Account \$3096.30, Petty Cash \$113.75, Social Account \$1029.83				
Discussion & Details Of Any Motions, Including Mover & Seconder			Vote Carried?	Task Assigned To	Due Date
Profit/loss for the month for brigade accounts: \$-1238.18. High amount is due to \$1000 being transferred out to start the Social Account.					
Profit/loss for the month for social account: \$29.83					
Motion: That the Treasurer's Report be accepted & bills as listed be paid.					
Moved:	Col Dennis	Seconded:	Michael Ison	Carried?	yes

General Business				
Discussion & Details Of Any Motions, Including Mover & Seconder		Vote Carried?	Task Assigned To	Due Date
Santa run- Alistair's crew to do leaflet drop on 1 st weekend in December.				
Col asked if we were to have anything on the weekend of Santa run, and it was decided that we would have some nibbles .Warren to get stuff for this when he purchases the lollies for the Santa run.				
Black Dog Institute – The brigade received a \$300 donation from Astrid Hocking on the condition that we donate \$150.00 to Black Dog Institute .Alistair Harding moved that the brigade donate \$150 to the Black Dog Institute. Seconded by Warren Mackaway.		Yes		
Inspection days – Alistair advised that he had become aware of some differences in interpretation as to what constitutes an inspection day. Alistair's opinion is that it is completing a truck inspection. Col's opinion is that it's not an inspection day unless the person is doing it on their duty weekend, which ensures that people attend their weekend. Warren said that it was about getting to know the truck. After general discussion Col Dennis moved that truck inspections only count as an inspection day if performed on Friday, Saturday, Sunday or Monday. Seconded Alistair Harding.		Yes		
Alistair also advised that the inspection form will be changed to allow 4 names to be recorded as having participated in the inspection.				
Alistair Harding moved that performing multiple inspections on the same day only counts as one inspection. Seconded Warren Mackaway.		Yes		
RFSA grant- was to purchase 2 air conditioners, when Mark went to collect the units; they knocked down the price down from \$5700 to \$3700.00. Then to \$3000 with \$700 to play with. So we purchased a new TV to replace the non-functional one we had in office.				
We are in procession of the units, and TV.				
Proposal to look at where to put in new units. Discussion that we put one of the units in the kitchen where the old one that doesn't work and hold off the other until the extensions are finalised.				
Mark Hocking moved that the brigade install one of the air conditioners in the kitchen to replace the one that is not working. He will obtain some quotes and then go with the cheapest one. Seconded by Col Dennis.		Yes		

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Extensions- 2 builders giving quotes for extensions, waiting to hear from them,			
Moisture in the BA lockers, BA users and support to be aware of any signs of moisture. Mark to chase rubber matting to put into the locker. Cleanliness of station, and trucks. Discussion.			
Cleaning of station- Val spoke of the dishes etc., being left in the sink and all around. Wash up and put back in cupboard.			
Xmas party 2 weeks away. Vote carried to see where to go. Hogs breath café was the most popular, Sherrell to find out if we can get in for the date that we wish.			
Alistair Harding moved that the brigade pay \$20 per head for members from the Social Account. Partners/non-members to pay for their own meal. Seconded by Roger Rosentreter.	Yes		
Inviting of group officers to xmas party- Shane Saxby and Peter Murphy. And pay the \$20 head to them as well			

Meeting closed @14.00 hours

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