



Meeting Minutes - Seahampton

Meeting: GENERAL MEETING – Ref #
Chaired by: Stephen Schwetz - President
Minutes by: Kerrie Schwetz - Secretary
Location: Seahampton RFB
 40 George Booth Dr
 Seahampton NSW 2286
Date: 18/02/2018
Start Time: 1341 hrs
Finish Time: hrs

Minutes

If an item in a meeting is not an action enter "N/A" in the Owner and Due Date columns.
 The use of * preceding is a time reference to the duration into the meeting recording at which the action was taken.

Attendees

Kerrie Schwetz	Warren Mackaway	Angie Hesketh
Stephen Schwetz		

Apologies

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This is an authorised copy of the minutes of this meeting.

Chairperson..... Signature..... Date.....
 Secretary..... Signature..... Date.....

Mark Hocking	Peter Hill	Sam Hedley
Krystal Davis	Colin Dennis	Val Dennis
Kent de Lange	Chris Smith	Rob Beath
Ben Wright	Sam Berry	Ryan Domandl
Michael Scales	Brittnie Iles	

Minutes from Previous Meeting

Business Arising	Action Completed	Date Completed
Minutes not available		

Minutes from Previous Meeting - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The above corrections are made to the previous minutes and the minutes be accepted as true & correct			

Correspondence In

Date:	Topic:
January 23, 2018 at 11:18AM	PPC Request Form - Updated
January 23, 2018 at 10:24PM	Fwd: PRIORITY! - Strike Team Availability For The Next Week As Of Tomorrow (Wednesday)
January 25, 2018 at 11:47AM	Strike Team Required for a 3 day deployment to Bulga beginning Friday (tomorrow)
January 25, 2018 at 01:36PM	RFD and ORD Course Nomination form
January 29, 2018 at 08:25AM	Re: Tough Mudder November 19th
February 06, 2018 at 12:36PM	TFT course February 2018 Charmhaven FCC

February 06, 2018 at 01:14PM	Brigade Annual General Meeting Dates
February 06, 2018 at 03:37PM	Group 1 courses
February 07, 2018 at 10:46AM	Upcoming Course Nomination Forms
February 07, 2018 at 05:25PM	NSW RFS February News
February 07, 2018 at 06:32PM	Re: Group 1 courses
February 08, 2018 at 09:42AM	Next Generation PPC
February 09, 2018 at 09:41AM	Group 1 VF course
February 09, 2018 at 01:51PM	FAA & ART
February 09, 2018 at 02:06PM	BA & ASF Nomination Form
February 12, 2018 at 11:40AM	Re: Fwd: EOI - Brigades - 2018 Newcastle Regional Show - 2-4 March 2018
February 12, 2018 at 12:03PM	Fwd: Fwd: EOI - Brigades - 2018 Newcastle Regional Show - 2-4 March 2018
February 12, 2018 at 12:16PM	RE: Fwd: EOI - Brigades - 2018 Newcastle Regional Show - 2-4 March 2018
February 13, 2018 at 11:54AM	Attendance Sheet for RFD and ORD Feb Lake Macquarie.

February 13, 2018 at 12:10PM	FW: Fantastic Furniture RFS Fundraising Weekend – Newcastle West - Australia Day long weekend Sat/Sun
February 15, 2018 at 11:13AM	Names of crews responded to Bulga - night 14/2
February 16, 2018 at 08:54AM	Bunnings BBQs
February 16, 2018 at 01:58PM	FW: Names of crews responded to Bulga - night 14/2
February 16, 2018 at 05:13PM	Fwd: Re: FW: Names of crews responded to Bulga - night 14/2
February 16, 2018 at 05:13PM	Fwd: RE: FW: Names of crews responded to Bulga - night 14/2

Correspondence Out

Date:	Topic:
17/02/18	Names of Crews responded to Bulga

Correspondence Actions

Business Arising	Action Completed	Date Completed

Correspondence - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Correspondence presented be accepted	Warren	Geordie	Carried

Captain's Report

See Attached Report as tabled.

President's Report

See Attached Report as tabled.

Treasurer Report

See Attached Report as tabled.

Business Arising	Action Completed	Date Completed

Treasurer's Report - Accepted	Moved	Seconded	Carried/Voting Notes
Motion: The Treasurer's Report be accepted & any bills as listed be paid	Warren	Anton	Carried

Workplace Health and Safety

Business Arising	Action Completed	Date Completed

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
Health - cleanliness of the station isn't up to scratch, please ensure things around the station are cleaned during crew weekends.				
Remember to stay hydrated.				

General Business

Discussions & Details of Motions	Moved	Seconded	Carried/Voting Notes	Due Date
18 calls + 6 strike teams (mostly to Bulga).				
Those that live a little further out could come up to station while Col and Val are away, only Warren, Geordie, and Shaun have been responding to night time calls.				

Brigade to replace Col's esky - Anton to purchase through Supercheap / BCF. Authorised to the value of \$100.	Steve	Geordie	Carried	
If you take the truck out it must come back clean, full of water, fuelled. If you get a clean truck, bring it back clean, if you get a dirty truck, bring it back clean.				
Newcastle Show - we are putting a team together for Sunday with some Comm Ed and fundraising. Split shift of 6 hours or full 9am-9pm.				
Raffle tickets - one book for each member and we expect them to be sold. If you need more see an executive member. Drawn weekend before school hols in July.				

Next Scheduled meeting

Location: Seahampton RFB
40 George Booth Dr
Seahampton NSW 2286

Date: 21/03/2018

Est. Start Time: 1300 hrs